

## ✓ **How to Sign Up for MemberLeap**

### **1. Go to the Registration Page**

Click the link below to begin registration:

👉 [https://fhqc.qualityhealth.org/members/newmem/new-mem-reg.php?org\\_id=FHCQ](https://fhqc.qualityhealth.org/members/newmem/new-mem-reg.php?org_id=FHCQ)

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### **2. Select Membership Type**

- Choose "Individual"
  - Click Next
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### **3. Fill in Your Information**

- Enter your personal and contact details
  - Note: Your username is automatically set to your email address
  - Click Next
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### **4. Choose a Password**

- Create and confirm your password
  - Click Next
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### **5. Complete Registration**

- Review all entered information
  - Click Complete Registration
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### **6. Check Your Email**

- You will receive a Welcome Email with login instructions
  - Follow the instructions to activate your account
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### **7. Log In to MemberLeap**

Log in at:

👉 [https://www.viethconsulting.com/members/mlogin.php?org\\_id=FHCQ](https://www.viethconsulting.com/members/mlogin.php?org_id=FHCQ)

- Use your email address as your username
- Enter the password you created
- ✓ Save this link as a bookmark for easy access in the future

### **8.**