

January 2021 Conference Planning Group | AGENDA

Meeting date | time 1/14/2021 @ 3:00 PM | **Meeting location:**

<https://us02web.zoom.us/j/725629326?pwd=NUxrQ1J2M2EvT2pmcGNZa09NNWJDZz09>

Meeting called by	WPSC
Type of meeting	Monthly Conference Planning
Facilitator	Jonathan Stewart
Note taker	Will be Recorded

Agenda topic: Conference Planning

Facilitator: Jonathan Stewart

MATERIALS

- December Minutes
- Planned 2020 Northwest Patient Safety Conference Program

AGENDA

- Welcome and Introductions | *Jonathan Stewart*
 - December Minutes Approval
- Review and Updates | *Jonathan Stewart*
 - Date: Between Tuesday-Thursday, October 5-7th, 2021
 - Conference length and format: Two half-day sessions
 - Attempts to connect with BC Patient Safety Organizations (*Nick Locke*)
- New Items - Conference Speakers and Topics | *Jonathan Stewart*
 - All members revisit the 2020 planned program prior to Thursday's conversation
- Next Steps | *Jonathan Stewart*

Next meeting: February 11, 3-4 PM.