

Program Manager, Community Birth Data Registry

Full-time, hybrid, Seattle, WA | Start date: August 2025

Salary Range: \$75,000 - \$90,000

Benefits Summary: Medical, Dental, Vision, Life, and LTD health coverages, 401K Plan with match, paid vacation

The [Foundation for Health Care Quality](#) improves health care quality through collaboration, clinical data capture, and evidence-based policies and guidelines. We are a nonprofit organization that is home to the Washington Patient Safety Coalition; Smooth Transitions; the Bree Collaborative; the Administrative Simplification program; the Care Outcomes Assessment Programs (COAPs), clinical data registries dedicated to improving the quality of cardiac care, general surgery, obstetrics, and spine surgery; and the Community Birth Data Registry (CBDR).

Since its inception in 2010, Obstetrical (OB) COAP has included data on births across all settings – those taking place in a hospital as well as those planned to take place at home or in a birth center. In 2018, the FHCQ began working with midwifery leaders to build a comprehensive data repository that specifically meets the needs of birth practitioners working outside the hospital so ALL community-based midwives in Washington state and beyond can collect their data alongside hospital data for quality improvement and research. Midwives entering data in the CBDR can access their own data at any time and receive annual reports comparing their own data to aggregated data of other community midwives.

The CBDR Program Manager will be responsible for managing day-to-day program functions, conducting outreach to midwives across the country, and will work closely with and report to the FHCQ's Chief Executive Officer (CEO). The CBDR Program Manager will:

- Work with the CBDR Clinical Co-Directors and FHCQ staff to manage project deliverables.
- Exhibit effective communication skills and a history of collaboration within health care groups.
- Develop organizational and program-specific strategies, policies, and practices.
- Develop reports and communicate data to Midwife community.
- Build effective working relationships with consultants, subject matter experts, and other partners.
- In consultation with external data vendor, revise and implement a recruitment and database training plan for community midwives.
- Manage the contracting process with participants and facilitate initiation of participants as users of the database.
- Plan and execute training sessions in partnership with data vendor staff.
- Act as a liaison between community midwives, FHCQ and external data vendor to facilitate questions and provide support to community midwives.
- In consultation with the Smooth Transitions team, track transfer information and outcomes for Smooth Transitions.
- Work with FHCQ statisticians and CBDR Clinical Co-Directors to develop reports.
- Attend meetings with FHCQ staff, external subcontractors, and other perinatal quality improvement programs, as needed.
- Present updates to external parties, as needed.
- Schedule, support, and document workgroup meetings and subcommittee or ad hoc meetings as needed.
- Attend CBDR management committee meetings and provide a program update at each.
- Actively engage with the FHCQ maternal health program staff in the planning and execution of annual meetings and educational webinars.
- Engage external partners from diverse groups and communities with respect, professionalism, and cultural humility.

Requirements: BA/BS, knowledge of the health care ecosystem, experience with Microsoft Office products, ability to function independently and manage multiple projects. **Preferred:** Master's degree or 3 years of work experience in health administration, nursing (midwifery preferred), public health, or a related field.

Email fhcq@qualityhealth.org with resume and cover letter.