Spine COAP Data Abstractors' Teleconference Meeting Minutes
Monday, January 14th, 2019
11:30 AM - 12:00 PM
Call in #: 1-866-951-1151, Access Code: 1387506#

Introductions/Roll Call:

Karin Bussard (Providence Sacred Heart)
Don Crevie (Swedish)
Dr. Arman Dagal (FHCQ)
Maianna Dematteis (SORCE)
Linda Duchscherer (Valley Medical)
Gayle Evetts (Swedish)
Sarah Middleton (Capital)
Paula Nichols (Confluence)

Vickie Kolios-Morris (FHCQ)
Renee Rahne (Confluence)
Wendy Schrempp (Evergreen)
Robert Sherwood (Virginia Mason Memorial)
Daryl Tanango (BenchMarket Medical)
Rachel Ward (FHCQ)
Thomas Yamashita (Overlake)

Announcements and Updates:
1. Migration to Hybrid Database—Vickie is pleased to report that the Phase 2 migration and associated bug fixes occurred as of 12/24. Please be sure to clear your cache so as to 'reset' your view. Directions on how to clear your cache on Google Chrome browser, as follows:
    1) On **your** computer, open **Chrome**.
    2) At **the** top right, click More (or there may be just 3 dots, one on top of the other) .
    3) Click "More tools" then "**Clear** browsing data".
    4) Next to "Cookies and other site data" and "**Cached** images and files," check **the** boxes.
    5) Click **Clear** data.
2. New copies of the data collection tool and data dictionary are being produced and finalized by Friday of this week. They will be emailed out to all abstractors.
3. After everyone has had a chance to review the new collection tool and data dictionary, Dr. Dagal noted that if anyone is having a tough time with certain variables—due to difficulty in documentation or definitions that are unclear, he would like to know so as to update and expand upon them further. One example of this is the operative imaging for appropriate level(s)—some surgeons aren't documenting it though everyone does it.

1. Data
    a. Armus Support sent all users notice on Monday, 1/8 regarding their new New

ZenDesk Help ticketing system. The Armus Support email will be retired (it should redirect those that try to send email to it). If you need help with set up for the ticketing system, please reach out to Vickie and Rachel.
    b. User Access will now be handled at FHCQ for all clinical quality programs (COAP, OB COAP, SCOAP and Spine COAP) for all data entry, view access, and reporting. If you need to update a user's access or obtain privileges for a new user, please contact Vickie and/or Rachel directly.
    c. Abstractor Questions/issues:
        • There is an issue with the Hispanic Ethnicity variable. This is a known bug and is being worked on. Other users have also noticed this variable issue.

2. Reporting
    a. Reporting still currently points to the data that was entered through mid-November into Outcomes3. The update to the new database for reporting should occur as soon as we have been provided with data table access in the coming weeks.
    b. Spine COAP staff will query the database to help figure out possible duplicates based on O3 vs the new database. If you suspect duplicates already, please reach out to us.
3. Issues/questions: None.

Next scheduled Spine COAP Abstractor Teleconference: 11:30 AM on Thursday, February 14th, 2019.