

March 3, 2020

At the Hilton Seattle Airport and Conference Center, the well-being of our guests and Team Members is our top priority. We are committed to providing a welcoming, hospitable and safe environment to all who enter our doors.

In keeping with that commitment, we wanted to acknowledge public reports that individuals in our area have been positively diagnosed with coronavirus (COVID-19). Our hotel takes all forms of infectious disease seriously and we are closely monitoring updates from the World Health Organization, CDC, national and local health authorities.

Hilton has established protocols in place for responding to viral outbreaks and similar incidents. If enhanced cleaning or other operational actions are required, we put those into action as per protocol. Given the evolving nature of the coronavirus, Hilton has implemented specific Coronavirus Awareness Training for all managed hotels globally.

Among other steps, the hotel has installed hand sanitizer stations in public areas throughout our hotel. Additionally, our housekeeping staff is performing enhanced cleaning of all frequently touched areas in the hotel. If other operational actions are required on property, we will take the advice of medical professionals and public health authorities and put those into action.

We also want to remind all of the importance of practicing good preventative personal hygiene at home, in the workplace and while on travel. The health authorities offer the following recommendations to prevent the spread of respiratory illness:

- Wash your hands often with soap and water for at least 20 seconds. If soap and water are not available, use an alcohol-based hand sanitizer.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Avoid close contact with people who are sick.
- Stay home when you are sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Clean and disinfect frequently touched objects and surfaces.

We understand you may have questions and concerns regarding your upcoming event – please reach out to your hotel contact as needed.

Our team is committed to making your event a successful one. We want to reassure you our hotel is fully operational and looks forward to welcoming you and your attendees.

At your service,

Jon McFarland
General Manager